

## Uniform Thickness Bolus Instructions

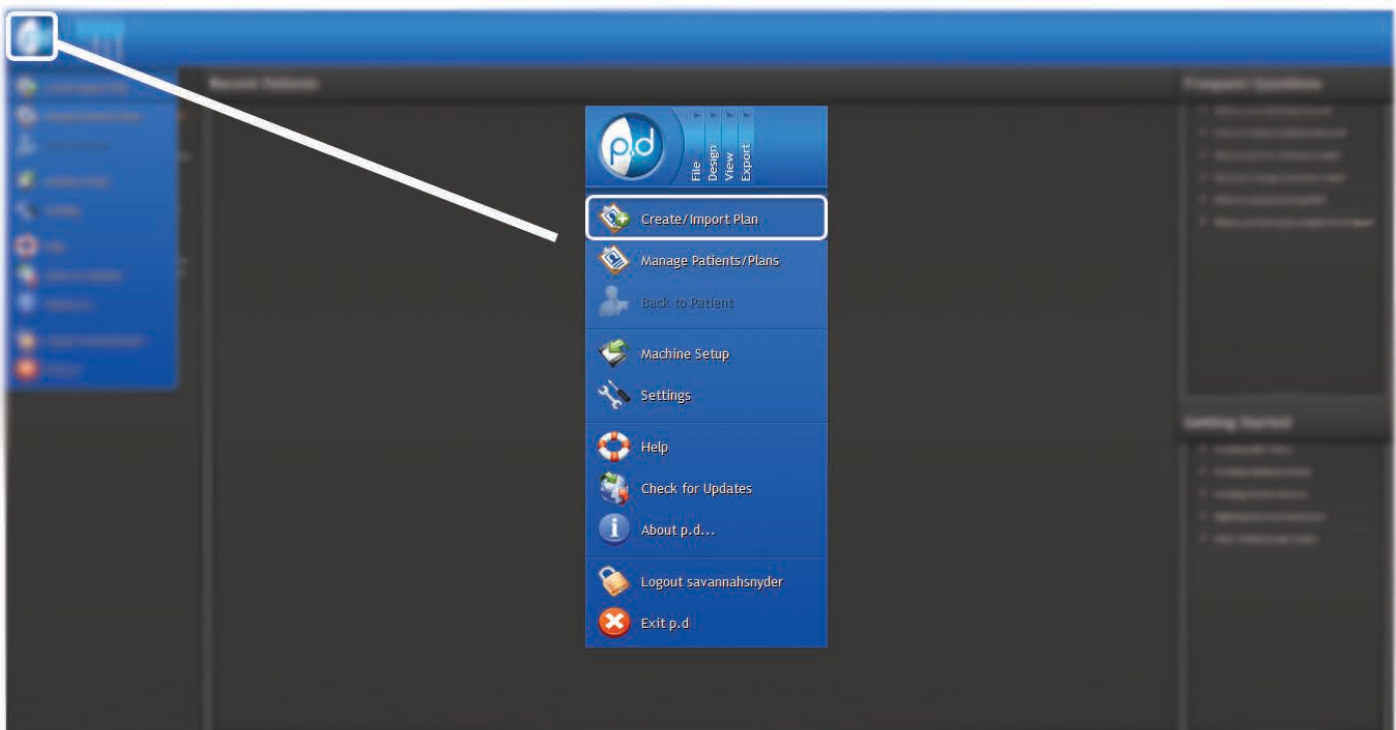
Design the bolus in your **treatment planning system (TPS)**.

Apply a single beam to the plan (does not need to be calculated unless the TPS requires calculation for export). There may be more than one beam, however p.d needs only one beam. (It does not have to be en face.)

Export the CT data set, the structure set (SS) and the plan to a folder on a network drive. This should have already been set up.

Open p.d and sign in.

Click the p.d icon in the top left-hand corner and choose “Create/Import Plan” from the drop-down.

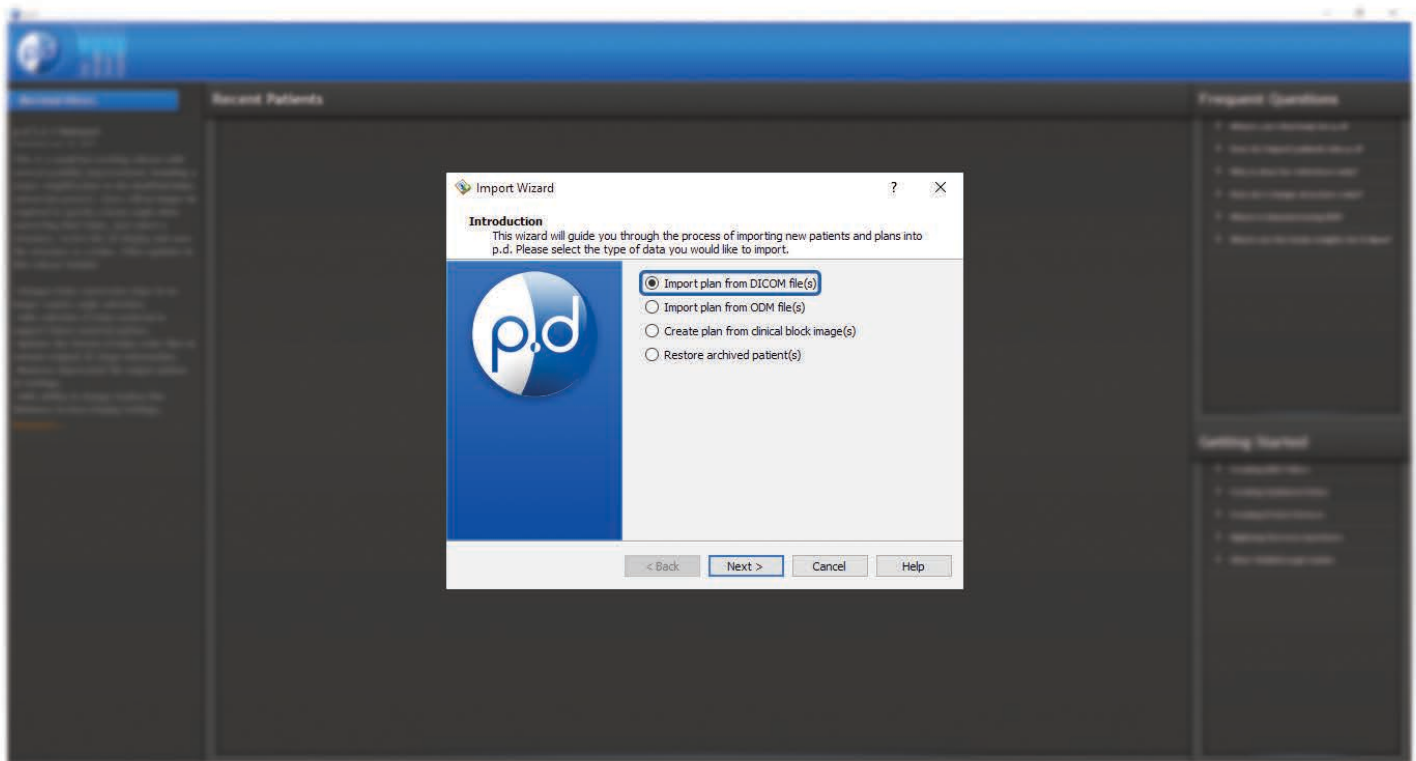


# .decimal<sup>®</sup>

## Uniform Thickness Bolus Instructions

Choose “Import Plan from DICOM file(s)”.

Choose “Next”.

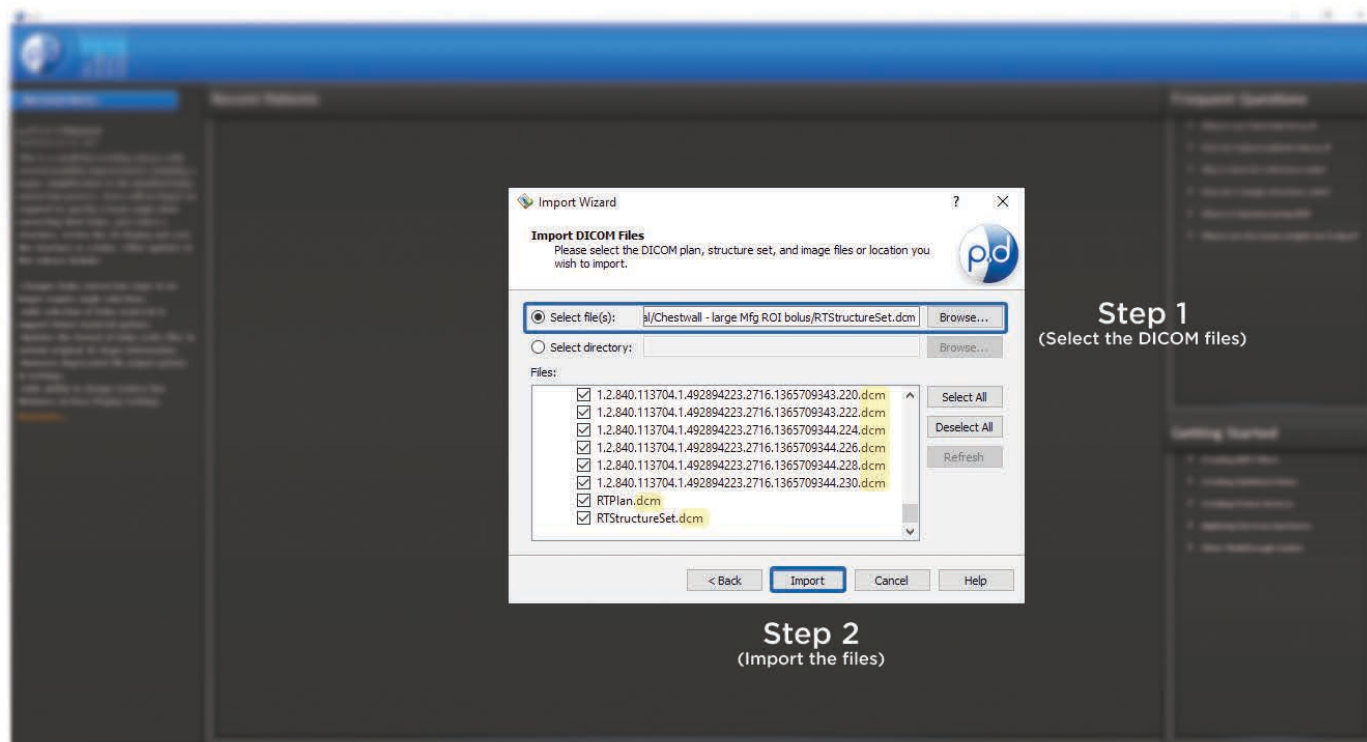


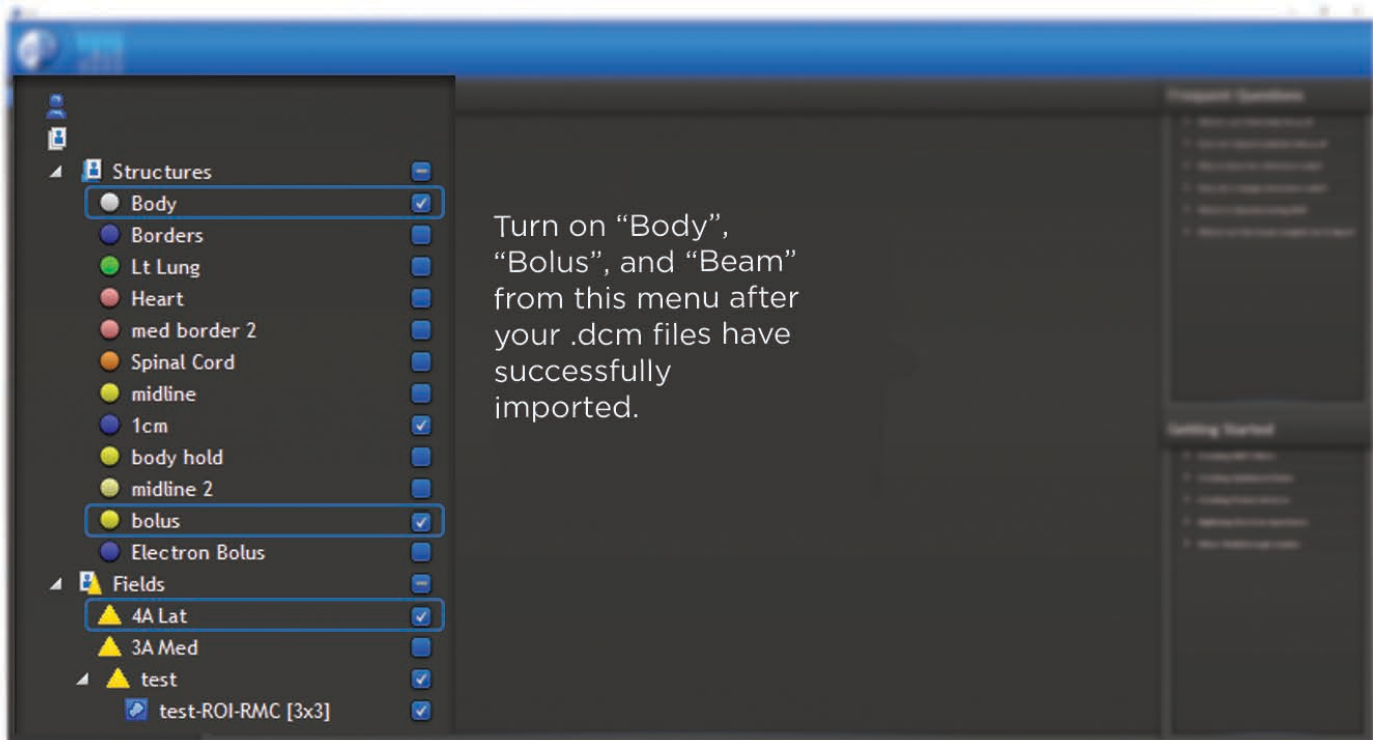
## Uniform Thickness Bolus Instructions

Browse to the folder network drive where you put the DICOM files. Choose “Import Plan from DICOM file(s)”.

Select all the DICOM files. They should all have .dcm as a file extension.

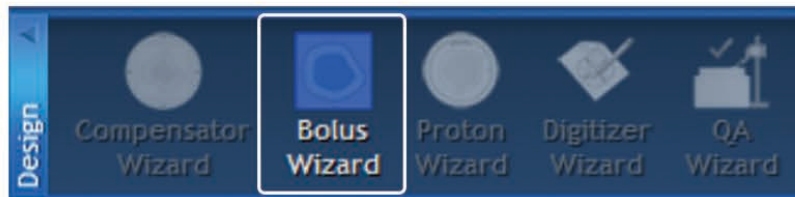
Import the files.





Once the files have imported, turn on **bolus**, **body** and **beam** from the left hand side of screen.

Now, click on “**Bolus Wizard**” in the Design section of the tool bar.



The “**Bolus Wizard**” will open.



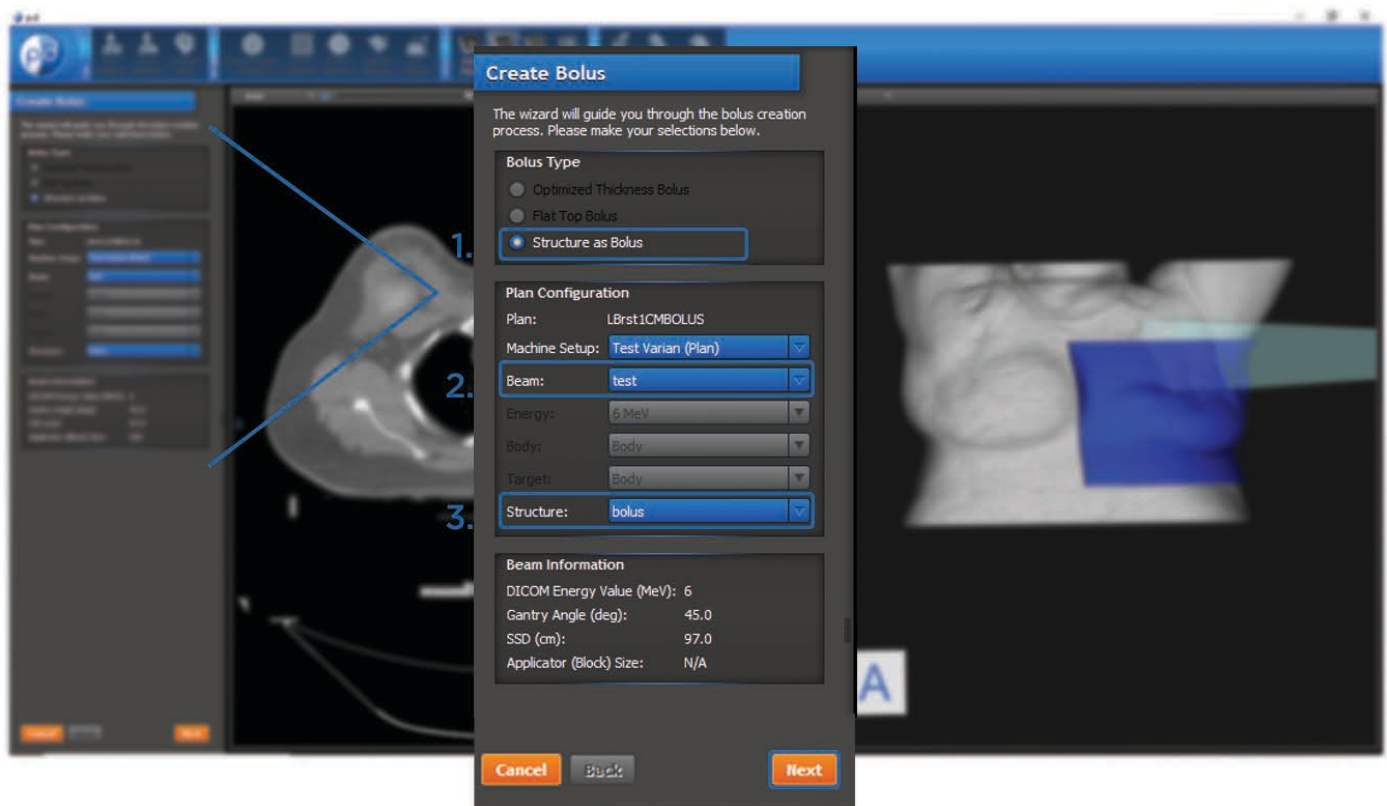
# .decimal<sup>®</sup>

## Uniform Thickness Bolus Instructions

Choose “**Structure As Bolus**” in *Bolus Type*.

In *Plan Configuration*, verify the beam.

Then, choose the structure you want to be manufactured.

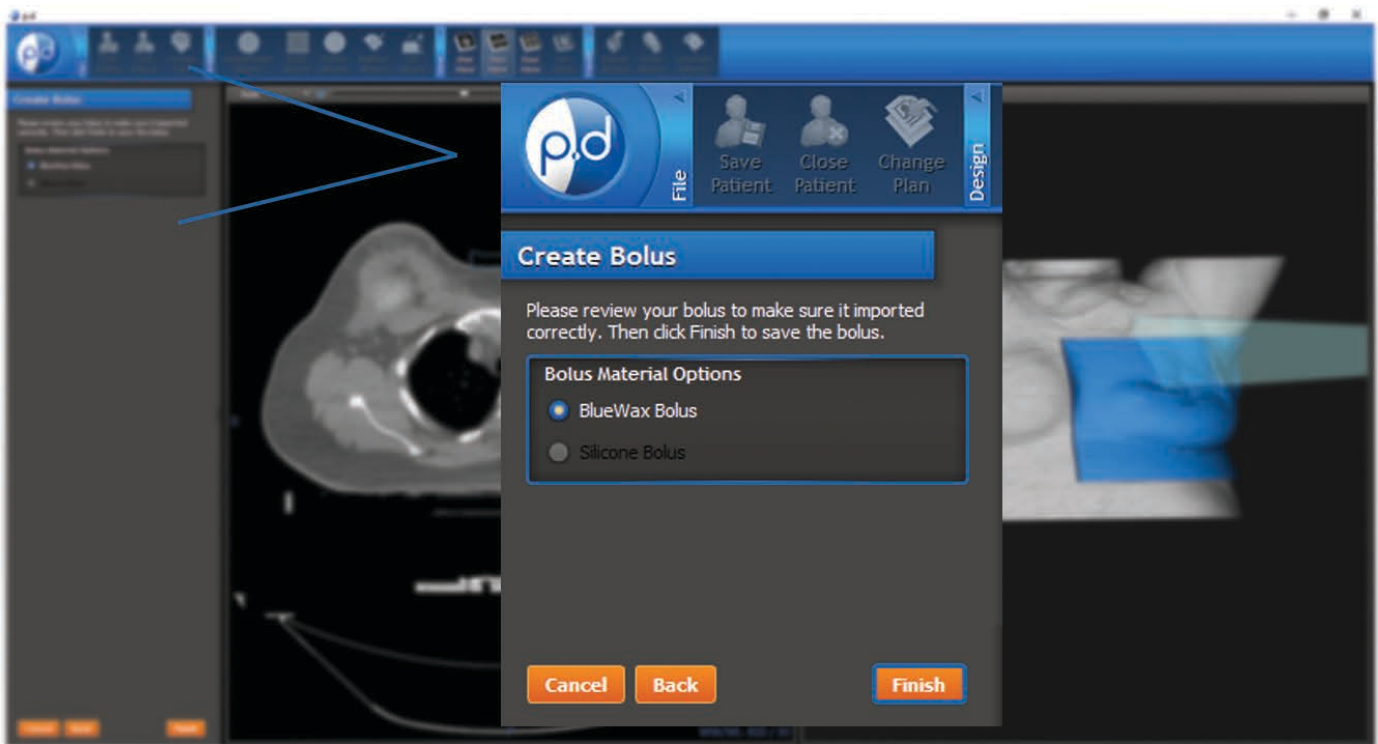


Click “Next”.

# .decimal<sup>®</sup>

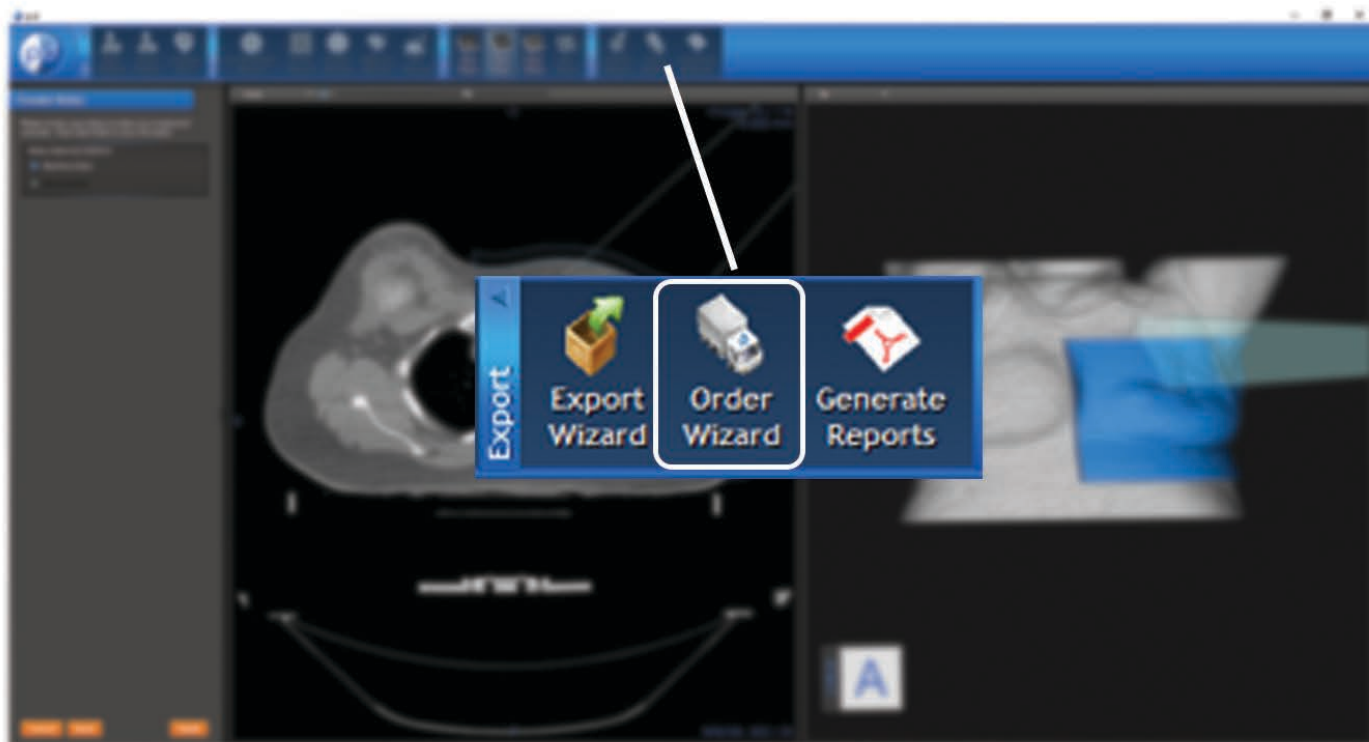
## Uniform Thickness Bolus Instructions

Choose the material of your bolus in the “***Bolus Material Options***” menu and click “Finish”.



Review the bolus in “3D” view before you order to ensure it is accurate.

Proceed with the **“Order Wizard”** in the *Export* section of the tool bar.

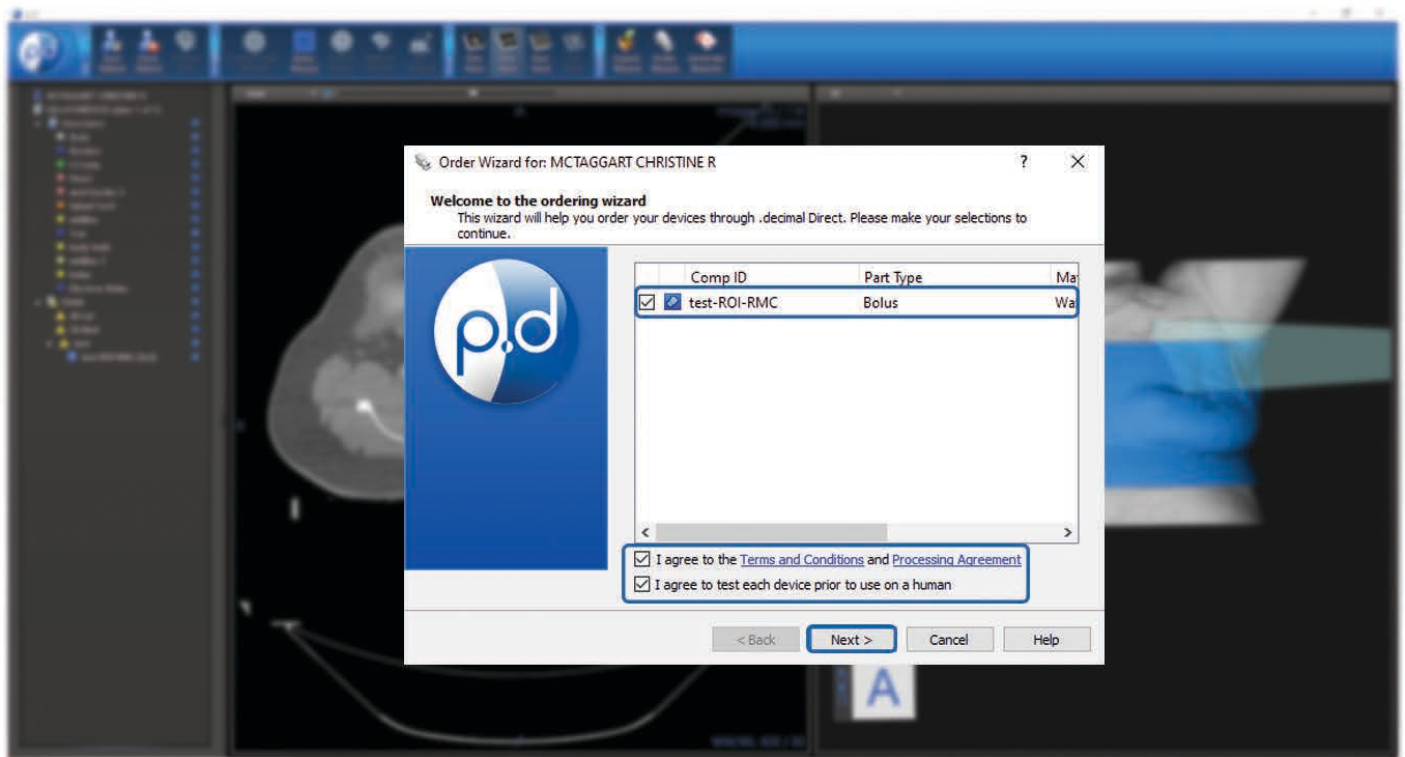


## Uniform Thickness Bolus Instructions

First, check the box next to the device.

Secondly, agree to the **Terms and Conditions & Processing Agreement**, and agree to test the device prior to use on a human.

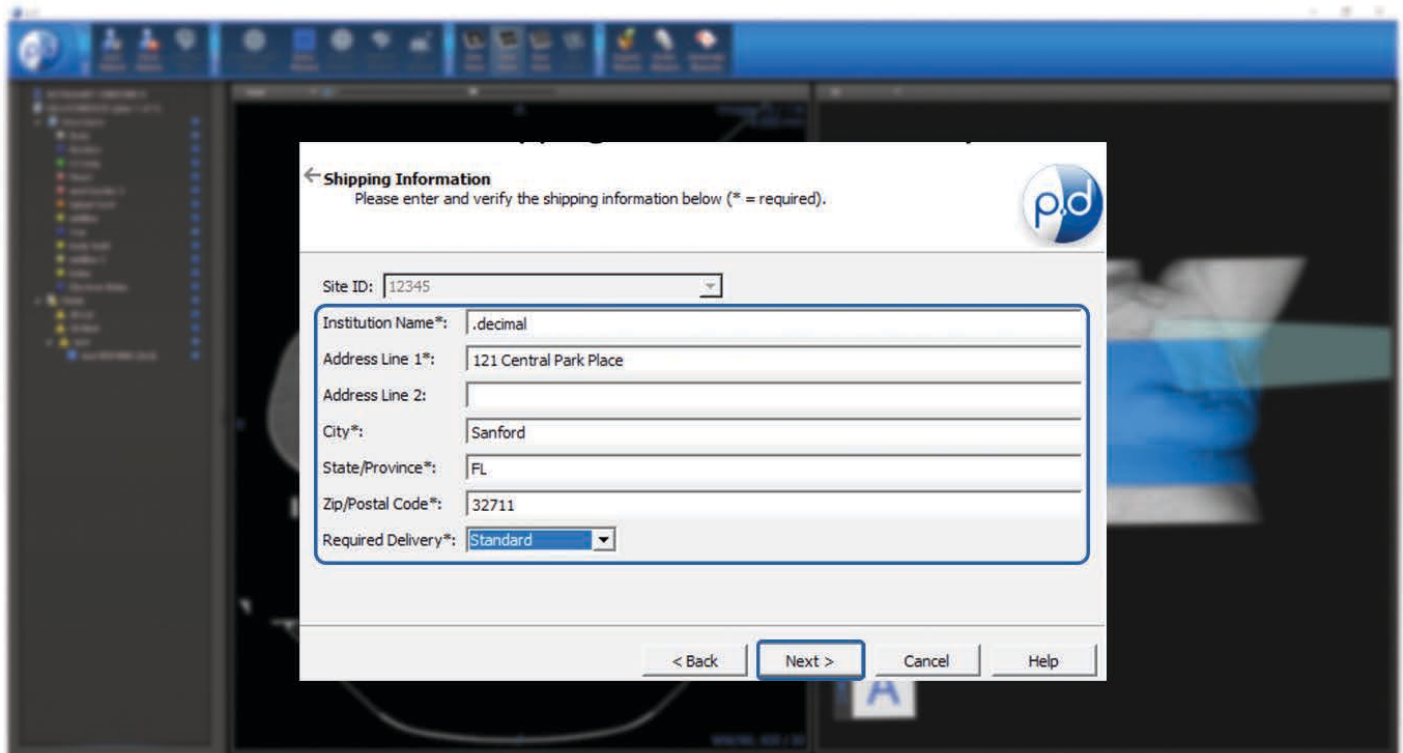
Finally, click the “Next” button.





## Uniform Thickness Bolus Instructions

This brings up the shipping information screen. Here you will fill out the address to where you want the devices shipped. If your address auto-populates, simply move on to selecting your delivery option. Next, click the drop down next to the “Required Delivery” box. This is where you can select the desired delivery option. We have standard or rush delivery options. It is important to note that the ship-to address is associated with the machine selected but on import, can be overwritten.



The screenshot shows a software window titled "Shipping Information" with a sub-header "Please enter and verify the shipping information below (\* = required)". The form contains the following fields:

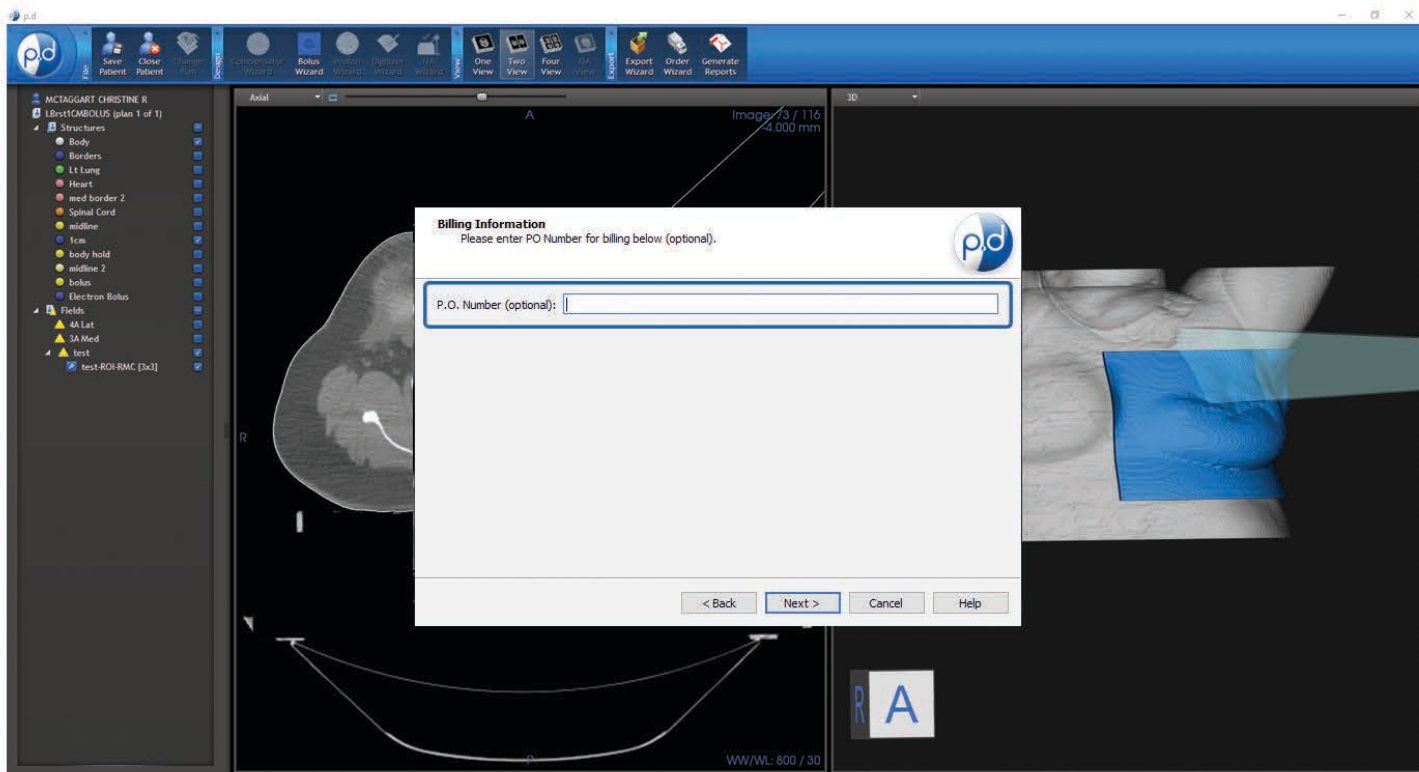
- Site ID: 12345 (dropdown menu)
- Institution Name\*: .decimal
- Address Line 1\*: 121 Central Park Place
- Address Line 2: (empty)
- City\*: Sanford
- State/Province\*: FL
- Zip/Postal Code\*: 32711
- Required Delivery\*: Standard (dropdown menu)

At the bottom of the form are four buttons: "< Back", "Next >", "Cancel", and "Help". The "Next >" button is highlighted with a blue border.

**Note:** See **Help Menu** for delivery times, rules and explanations on how to save your address for future orders.

# .decimal<sup>®</sup>

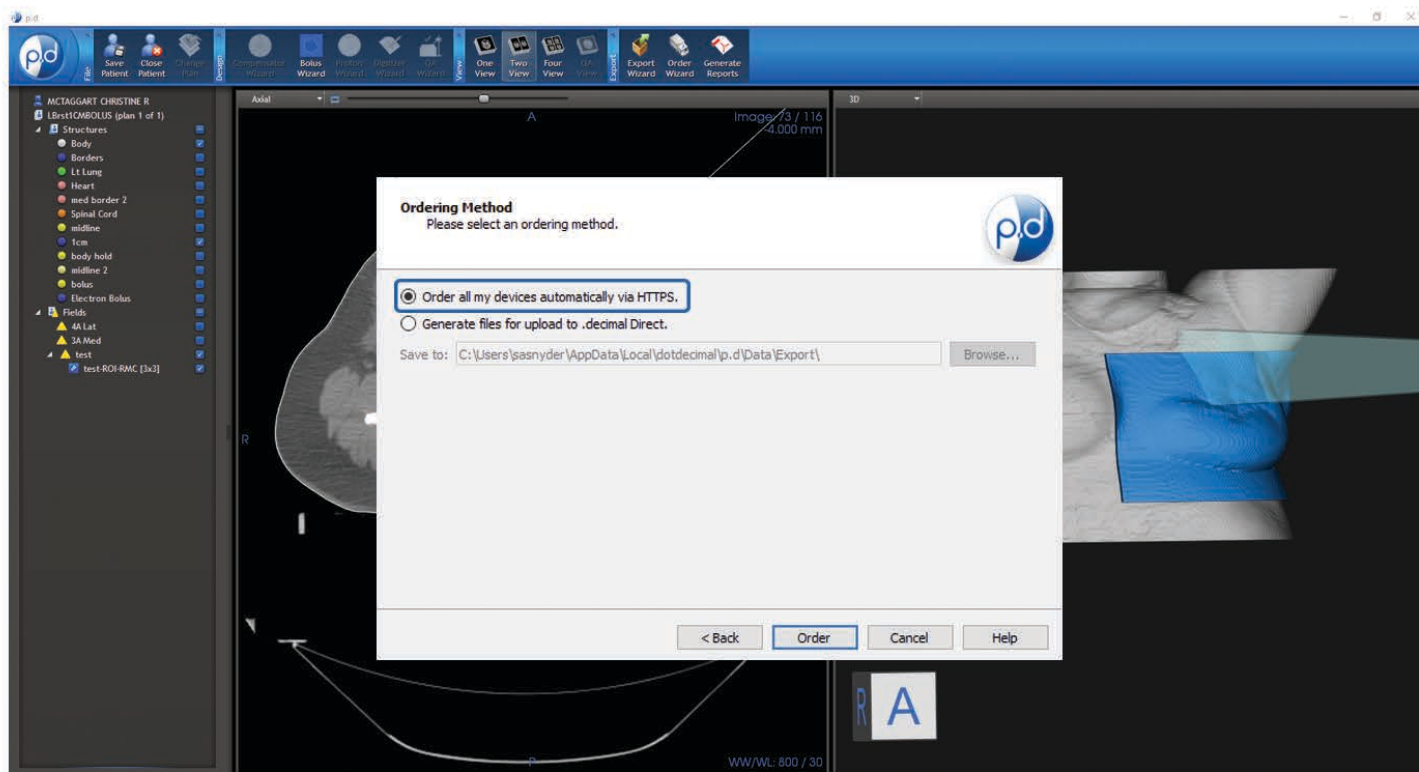
## Uniform Thickness Bolus Instructions



After you have verified the address, selected the shipping priority, & entered a P.O. # if needed, click the “Next” button.

# .decimal<sup>®</sup>

## Uniform Thickness Bolus Instructions



Finally, click the “Order all my devices automatically via HTTPS” if not already selected and click the “Order” button to place the order.

### Processing...

Please wait while your devices are being processed.



Creating files for devices...  
All order files created successfully...  
Sending order files to .decimal Direct.  
Uploaded file 1 of 1...  
Waiting for .decimal Direct to process your files...  
All parts found in the queue. Placing the order now.  
Ordering device 1 of 1...  
Verifying that all devices have been ordered.  
All the devices have been successfully ordered. Thank you for your order.

You have successfully ordered from .decimal!



(This concludes the Uniform Thickness Bolus walkthrough guide.)